

Call to Order:

The meeting was called to order at 7:00 p.m. Present were Chair, Joan Duff, and members, Linn Anderson, Vincent Chiozzi, and Mark Yanowitz; also present was Paul Materazzo, Director of Planning. Also in attendance were Planning Board members from the Towns of Tewksbury and Wilmington.

Form Base Code Project:

A Joint Planning Board meeting was held in the Town of Andover at the Memorial Hall Library 2nd floor conference room, 2 North Main St., Andover, MA. The consultant team of VHB & Ferrell Madden Lewis gave an overview of the proposed Form Base Code Project, Interchange 93 Tri-Town Development Area which included site-specific regulating plans, building form standards, urban space standards, parking standards and building functions and land use for the area. Following the presentation by the consultant team, members of the three Boards and residents in attendance had a detailed discussion. The consultant team identified a 6 week public comment period. Comments should be sent via email/mail to their respective planning staff. The three Planning Boards were in agreement that they believed meeting as a group was very beneficial to the review process. It was suggested that future joint meetings be arranged.

Adjournment: The Board voted to adjourn the meeting at 9:02 p.m.